



Robert Munsch Public School Council

Call to Order

A meeting of Robert Munsch Public School Council was held in person at the school on Thursday September 21, 2023.

Meeting called to order at 7 pm.

Attendees

- Mrs. Jennifer Burt – Principal
- Alyse Cullen
- Marissa Vanular
- Courtney MacKinnon
- Yvonne Jarick
- Kim Gibson
- Lindsey Gagnon
- Jane Calleri
- Jonathan Mitchell
- Stephanie Parkhill
- Michael Wasylyk
- Elise Crowe
- Danielle Musso
- Matthew Alexopoulos
- Kristen Holmes
- Sanjeevan Bala
- Sangeetha Eledchumanasamy
- Derek Stephens
- Courtney MacDonell
- Leanne Johannesen

Land Acknowledgment and Welcome

- Mrs. Burt read the land acknowledgment

Introduction to School Council

2022/23 chairs: Alyse Cullen and Courtney MacKinnon

Norms:

- Our collective work will focus on supporting student success and well being for each student at our school.
- Meetings will begin and end on time
- All speakers and opinions will be respected - one speaker at a time - we may use a 'hand up' indicator in virtual meetings to indicate wanting to share
- Trust is key so everyone feels welcomed and included - presuming positive intentions.
- Individual students, staff or families not to be discussed (refer to principal).
- We will strive to be open minded and objective, keeping positive intentions in our work.

What School Council does:

- Foster parental and community involvement in education
- Participate in the school improvement planning process
- Influence decisions made by the principal, school boards and the Ministry of Education

Purpose of School Council:

- Promote parent, family and community engagement
- Participate in the development and implementation of SIP
- Communicate with and provide ongoing advice to the principal
- Collaborate with the principal to support student learning, achievement and well-being
- Understand and communicate roles and responsibilities of school councils to community members

School Council Resources:

- <https://www2.yrdsb.ca/schools-programs/school-councils-0>
- Our board's [School Council Policy and Procedures –The board's School Council Handbook](#)

- The board's School Fundraising and Administration of School Funds Policy - Robert Munsch PS School Council Bylaws - <http://www.yrdsb.ca/schools/robertmunsch.ps/SchoolCouncil/Pages/default.aspx>

Council Elections

Nomination forms received: Alyse Cullen, Jonathan Mitchell, Rosanna Punit (rescinded), Micheal Wasylyk

The following individuals volunteered for the following positions:

- Chair(s): Alyse Cullen & Jonathan
- Assistant co-chair - Jane Calleri
- Treasurer: Michael Wasylyk
- Secretary: Marissa Vanular
- Teacher representative: none
- Non-teaching representative: none
- Community representative: none
- Student: none
- Principal (non-voting): Mrs. Jennifer Burt
- Voting members:
 - Courtney MacKinnon
 - Kim Gibson
 - Courtney MacDonell
 - Derek Stephens
 - Lindsey Gagnon
 - Sanjay Bala
 - Yvonne Jarick
 - Elise Crowe
 - Stephanie Parkhill
 - Matthew Alexopoulos

Admin Report - Mrs. Burt

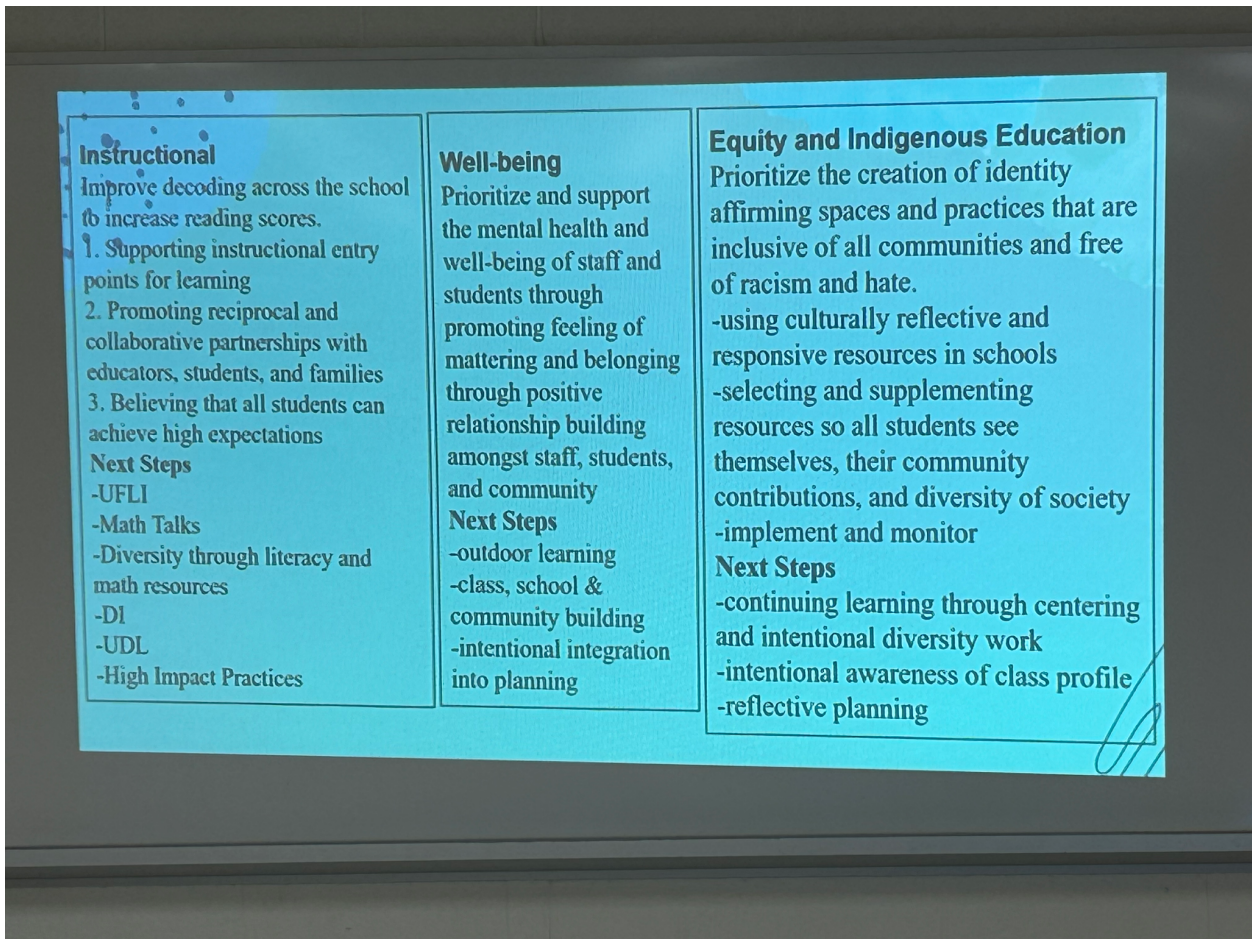
- Reorganization update
 - Update went out on Thursday September 21
 - Dissolved a Grade 2 class
 - Move into new classes on wednesday

- Start up activities
 - Bus presentation
 - CSS presentation (caring and safe schools)
 - Yard reminders
- Terry Fox - September 21st
 - classes outside today to walk for Terry
- Every Child Matters Flag Raising - September 25th, 9AM - community welcome
- Open house - September 28th
 - Lions club may be busy, arrive early
 - Food truck?
- Photo day - September 28th
- Orange Shirt Day - September 29th
- School nutrition program
 - Snacks distributed from classrooms instead of office
 - Snacks are donated from parents
 - \$300-400 came from school nutrition fund
 - Cutlery from home, plastic not available anymore
- New:
 - Ufli (University of Florida Literacy Institute)
 - Phonological awareness platform
 - decodable texts
 - Scope and sequence when sounds are introduced
 - How to print letters
 - Language Curriculum
 - May be new report card template because of language learning
 - Social Studies Curriculum
 - Integration of indigenous learning
- Loose Parts
 - Loose parts is building materials that come out at recess:
 - Burlap
 - Picnic blankets
 - Sticks
 - Wooden disks
 - Metal bowls
 - Focuses on creativity
 - Has to take it apart after each recess
- Take me outside day - October 18th

- Teachers can sign up for different activities outside
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- COVID updates
 - Focus on a safe school start
 - Recess cohorts have been removed; Sections for FDK and gr. 1-3
 - Sanitizing routines are still in place
 - Enrollment: 1 student choose EVS
 - Cleaning routines: all shared items are cleaned/disinfected each day
 - Screening tools
 - Fire/ Lockdown/ Hold and secure drills: return to pre-COVID routines
 - School photos resumed
 - New FDK classroom mats
 - Fans
- School improvement plan
 - 2023-2024 School Improvement Planning...

Action item: Add to agenda for next meeting

- Next steps aligning our Fundraising/Council Planning to the SIP
 - Mental Health and Well-Being
 - Instruction/Assessment
 - Equity and Indigenous Education



Treasurer report

Startup budget for 2023/24 year:

Item	Amount
Fundraising	\$316.14
General	\$0
Lunch Program	\$15.18

Fundraising ideas

- October 19th meeting will discuss 2023/24 Fundraising plan/intentions

- Bring fundraising ideas
 - What is something we can do to include the kids

Action: All school council members bring fundraising ideas to next meeting

- Initial ideas:
 - First aid kits
 - Math jam
 - Greeting cards
 - Donation drive
 - Tax write off
 - All monies go to the school
 - Little Caesars pizza kits
 - Through corporate head office
 - Mail through School council mailbox:
 - Terra Cotta Cookies
 - World's Best Chocolate
- Christmas toy drive to police
 - Would like to do this again as it was such a success last year

Hot Lunch

- Pizza
 - Yvonne looked into Dominos (in town) over the summer
 - They were very willing to work with us
 - Unfortunately not able to do separate packaging
 - Hard to fulfill for scale
 - Little Caesars holding the same price this year
 - Current pricing
 - \$3.50 pizza/\$1 milk
 - Online service fee for school cash online - 13%

Action: Jen to look into what the percentage School Cash online service fee is

- Move to increase to \$3.75, \$1.75

Action: Going with Little Caesars approved for 2023/24 school year

Action: Move to increase price approved to cover off School Cash online service fees

- MAPS pizza costs
 - \$45 one slice for period
 - Oct 6 - Dec 22
 - Fridays, no pizza on PA days
 - Numbers need to be in to Little caesars before Midnight on the Wednesday (2 days before the Friday)
 - Additional lunch day?
 - Look into second day - ZUCCAS
 - They do have GF
 - They do MAPS on Wednesday
 - \$6-7 per meal

Action: Yvonne to look into Zuccas

- Spreadsheet from School Cash online for Little Caesars for 2023/24 and dates

Action: Alyse C. to put Jane C. in touch with Pam when it's time to do the spreadsheet

- Milk
 - Should we look into new suppliers to avoid the cartons?
 - Hard to open

Action: Alyse look into another milk supplier

- Dates to volunteer
 - Fridays are best
 - Others are available some other days of the week
- Families who may not be able to participate, school council is willing to pay for some families
- Select dates for first pizza lunch schedule
 - Email to all students: week of Sept 25

Action: Alyse to create flier

- School cash online: Oct. 2-12
- 1 week for School Council to get organized
- First pizza day October 27
 - Nov 3
 - Nov 10

- Nov 17 - PA DAY - NO PIZZA
 - Nov 24
 - Dec 1
 - Dec 8
 - Dec 15
 - Dec 22
- Pizza delivery schedule

Action: Alyse to update current pizza schedule for 2023/24 and send out to ask for volunteers

Upcoming Events

- Family BBQ: Thursday September 28th
- Monster Mash Dance: Thursday October 26th

Action: Monster Mash Dance confirmed for Thursday October 26th

Action: Committee formed for Monster Mash Dance

- Marissa Vanular
- Lindsey Gagnon
- Danielle Musso
- Jane Calleri
- Elise Crowe
- Leanne Johannesen
- Kim Gibson

Notes/recommendations from last year:

- More chips
 - 5 boxes this year
 - 10 boxes next year
- More glow products
 - 300 in 2022
 - 400 in 2024
 - i. Look into Rings instead sticks/lanyards - no hooks
- Silent auction:
 - Move it to hall
 - Announce + keep boards out, highlight winner name, squiggle out lines below

- Floats
 - Need more coins
 - \$500 change
 - Reinforce bring change to purchase chips and glow products
- DJ
 - DJ on stage
 - Set playlist approved ahead
- Best costume award?
 - Can we do some sort of award
- Photo wall with props
- Markers for stamps instead
- More volunteers
- Two lines (*tickets/cash)
- No raffle
- More fun lighting
 - Rent?
- Teenagers? Age limit? or how do you bring your whole family
- Messaging before dance - parents are required to stay
- For students and immediate family members only
- What is capacity?

Action: Jen to confirm capacity

- Maybe do two:
 - Earlier for younger
 - i. 1.5 hours, 30 min break, 1.5 hours
 - ii. 4:30-6pm, 6:30 - 7pm
- Stage should be blocked off
- Costume donation
 - This is being done at the library right now

Action: Marissa to email sub-committee to assign jobs

Event Suggestions for 2023/24

- X-movement
- Family Yoga night
- Family movie night

- VIP area based on raffle
- how much for the movie itself
- Spring fair
- Play day
- Parent night: math, literacy,
- Holiday pageants, winter solstice
 - This type of event would be school based, not school council
- Spring BBQ Ideas from last year:
 - Bouncy castle
 - Dunk tank
 - Raffle tickets for pie in face, or similar
 - Gift baskets
 - Date, comparison to Mount Albert Sports Day

Other Business/wrap up

- Feedback on School start
 - Overwhelming for grade 1's
 - Congestion on the pavement due to wet grass
 - Having the kids on the field as well spreads out people
 - No school t shirts
 - Students practiced and talked about lining up multiple times the first week
 - Maybe do bristol board signs, or balloons
- Next meeting Thursday, October 19, 2023 - 7pm
 - Remaining dates:
 - Thursday's:
 - December 7, 2023
 - February 8, 2024
 - April 18, 2024
 - June 13, 2024

Meeting adjourned at 8:40 pm

Minutes recorded by Marissa Vanular

Approved on: